

Directions for Draw Request Form

Use of the draw request form requires Adobe Reader 9.1 or newer. Please note that currently users cannot save completed copies of the form. The form may only be printed.

Directions:

1. Fill in all required fields outlined in red on page one
2. Fill in the cost work sheet on pages three and four
 - Cost of Construction information can be found on the cost of construction attached to the Developments Improvement Agreement.
 - Total Previous Quantities can be found on previous draw requests. If this is the first draw request please leave blank
 - Work This Request should match all submitted invoices, to be attached
3. Print out form and obtain all appropriate signatures
4. Submit form to Mesa County Development Engineering

The form will calculate and sum all costs, retainages and payments